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*Lighting The Way  
To Excellence In  
School Governance*

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June 6, 2016 (updated August 18, 2016)

To: School superintendents and secretaries

**Subject: Board roster updates and verification needed by June 17<sup>th</sup>**

As part of our continuing effort to offer premier membership service and value, the Illinois Association of School Boards has developed a new member database system. The purpose is to provide you and your district with the resources, tools, and functionality to effectively transact and monitor how you do business with the Association.

This new system will allow you, as district administrators, to update your district's contact information, website address, as well as staff and board member information, i.e., "roster management." It will also facilitate event registration and IASB bookstore purchases. Board members will have the ability to directly record and track Master Board Member points and LeaderShop Academy credits. It will also serve as the portal for all PRESS subscribers and Online Learning Center users.

As IASB transitions from our old association management system to new, we are calling upon each of our member districts to make this transition as smooth as possible.

We know that as superintendents and recording secretaries, you are the front line for reaching and assisting school board members. While this request might take a few extra minutes today, we are confident that it will streamline your district's interactions with IASB in the future.

See the enclosed information guide to verify or change your districts' current roster and contact information. To do this, you will need the email address that you regularly use to transact with IASB.

In coming weeks, we will be expanding this announcement to include your board president and board members about what these changes mean for them.

Please verify or change your roster information **by June 17, 2016**.

If you have questions, please contact us at 217/528-9688 or 630/629-3776, ext. 1100.

Thank you for your continued support.

PLEASE REPLY TO:

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