

# SCHOOL BOARD POLICIES ONLINE

## Let the Illinois Association of School Boards publish your school board policy manual online.

Publishing your district's governing document online increases board transparency and keeps staff, students, parents and the community informed with current board policy direction.

IASB has partnered with MicroScribe Publishing, Inc. to provide a service that converts and formats a school district's policies into online documents, complete with links to legal and cross-references. The school district can link to its policy manual from the district's webpage.

### Participating school boards receive:

- ✓ **Publication** of your current policies online;
- ✓ **Easy access** from any computer connected to the Internet;
- ✓ **Interactive links** from each of your policies directly to the statutes, available regulations, and/or case law related to the policy;
- ✓ **Rapid updating** any time you revise a policy;
- ✓ A **search engine** designed especially for school board policy manuals;
- ✓ An **archiving feature** for maintaining older versions of a policy when a new one is adopted.

One-Time Publishing Fee	Annual Subscription Fee*
-------------------------	--------------------------

*Contact one of the IASB Policy Services consultants listed below for information on current fees.*

*The annual calendar year subscription fee may be prorated for the first year.*

### What is covered in the annual subscription?

- ✓ Unlimited access
- ✓ Fully hosted with backups and state of the art security
- ✓ Unlimited updates
- ✓ Citation link surveillance and maintenance
- ✓ Royalty fees
- ✓ Software and platform enhancements

### How do we get started?

Once a contract is signed the district will need to provide an electronic copy of the Board Policy Manual (almost any word processing program will be acceptable) and a district logo (JPEG file) to IASB.

### BENEFITS:

**Direct Internet access** to your school board's most current policies

**Quick updates** after a board meeting (days instead of weeks)

Complete **searches** for words or phrases

Timesaving **links** to legal references and cross-references

**Reduced time** spent maintaining policy manuals, distributing policy updates, and researching answers to policy questions

**Reduced costs** – no printed manuals

### See for yourself!

For a first-hand look at school board policy manuals online, visit the IASB website: [www.iasb.com/policy](http://www.iasb.com/policy)

### For more information call either IASB office:

Lombard: 630/629-3776 Springfield: 217/528-9688

Brian Zumpf: ext. 1214; email: [bzumpf@iasb.com](mailto:bzumpf@iasb.com)

Angie Powell: ext. 1154; email: [apowell@iasb.com](mailto:apowell@iasb.com)

Shanell Bowden: ext. 1111; email: [sbowden@iasb.com](mailto:sbowden@iasb.com)