

School Board Governance Recognition



2017 Application

School Board Governance Recognition is designed to acknowledge those school boards that have engaged in activities that lead to excellence in local school governance in support of quality public education, the hallmarks of IASB's vision statement.

All IASB member school boards are invited to apply for this recognition which covers a two-year period — July 1, 2015 to June 30, 2017. Once this recognition is received, boards may apply for renewal every two years.

The application process is rigorous and requires the involvement of board members and the superintendent over the two-year period. Applicants are encouraged to review each of the requirements in advance in order to ensure a proper submission.

Recipients of this recognition will be acknowledged at their Fall Division Dinner Meeting and in the IASB Homeroom at the Joint Annual Conference in November. In order to be considered for this recognition, the following application form must be completed, signed by the board president and received by IASB no later than **August 1, 2017**.

Obtain a fillable pdf of this application at iasb.com. Click My Account, Members Only, Member Resources.

Applications must be printed or typed and mailed, emailed, or faxed to:

Peggy Goone
c/o Illinois Association of School Boards
2921 Baker Drive • Springfield, IL 62703 • 217/528.2831 (fax) • pgoone@iasb.com

District Name: _____

District Address: _____

IASB Division: _____ Board President: _____

Contact Person (in case of questions):

Name: _____

Position (e.g., Board President, Board Member): _____

Daytime Phone Number: _____

School Board Governance Recognition Application



In order to be eligible for the School Board Governance Recognition, applicants must meet all of the requirements within each section below. Good governance requires a commitment to improvement and continual board development. Adopting policies and attending workshops are just the beginning. This recognition is intended to honor boards who model these best practices on an ongoing basis.

Applicants are asked to submit documents (hard copy or an email with attachments) that support the work of good governance. Directives to view the district website will not be considered.

The board has shown commitment to following IASB Foundational Principles of Effective Governance as evidenced by:

- A. Adopting and communicating written mission/vision and goals. The board has a responsibility to clarify district purpose through its unique mission, vision and goal setting process.

Attach documentation containing the current mission, vision and goals for the district.

Submit a brief (250 words or less) description of your efforts to communicate your mission, vision, and goals to district stakeholders (staff, parents, community, etc.).

- B. Connecting with the community on issues of importance to the district. Effective boards engage in a two-way communication with district parents, staff and community members.

Submit a brief written (250 words or less) description of the process(es) used for your board's community connection activities (e.g. surveys, district planning sessions, focus groups, etc.). How is your board informing your community? How are you listening to your community?

- C. Having and implementing a superintendent evaluation process that culminates in a formal annual superintendent evaluation. The board has a responsibility to communicate expectations and provide meaningful feedback regarding performance.

Submit a brief (250 words or less) description of the process that involves the steps, timeline, and a description of instrument.

D. Conducting regular policy reviews and maintaining a current and updated policy manual. Good governance requires the board to maintain up-to-date policies in order to give direction to the district.

Submit a brief (250 words or less) description of the policymaking, review and updating processes used by your board.

Include the meeting dates when the board discussed policy revisions over the past two years.

E. Monitoring progress toward district ends (mission/vision, goals) with the use of data.

Submit a brief written description (250 words or less) of the board's efforts to monitor progress by reviewing data.

- F. Implementing an orientation process for newly seated board members that minimally includes an overview of the district and board processes and involves **both** the superintendent and veteran board members.

Submit a brief written description (250 words or less) of your orientation process (e.g., what is included and who is involved in the orientation).

Attach a copy of any relevant agenda or meeting documentation that will show a formal process to orient new board members (beyond the board reorganization meeting).

- G. Having an agreed-upon, written and adopted code of conduct.

Submit a copy of the board's code of conduct.

- H. Participating in at least two IASB in-district workshops, one of which must be a Board Self-Evaluation, during the previous two years — July 1, 2015 to June 30, 2017.

In-District Workshop	Date	IASB Staff
_____	_____	_____
_____	_____	_____
_____	_____	_____

The board has actively participated in and supported statewide IASB programs and events by:

- I. Designating an IASB governing board representative to facilitate two-way communication between the board and the IASB Division and to vote on matters that come before the division.

Provide the name of IASB governing board representative.

- J. Designating a voting delegate who has attended the annual IASB Delegate Assembly during the previous two years.

Provide name of IASB voting delegate(s).

- K. Sending one or more members of the board to:

Each division dinner meeting over the past two years (July 1, 2015 to June 30, 2017);

The past two IASB Joint Annual Conferences (November 2015, November 2016).

Summary

- L. Describe (250 words or less) how conducting the work detailed in this application (items A-H) has impacted the governance of your school district. This response should be provided by a board member.

Assertions

To the best of my knowledge, all materials submitted with this application represent the work of our school board.

Board President's Signature

Date

Applications must be printed or typed and mailed, emailed, or faxed to:

Peggy Goone
c/o Illinois Association of School Boards
2921 Baker Drive • Springfield, IL 62703 • 217/528.2831 (fax) • pgoone@iasb.com