

LEADING BY LEARNING

85th IASB ▪ IASA ▪ IASBO Joint Annual Conference ▪ November 17-19, 2017 ▪ Chicago
Illinois Association of School Boards ▪ Illinois Association of School Administrators ▪ Illinois Association of School Business Officials

May 10, 2017

TO: IASB, IASA, Illinois ASBO Member Districts and IASB Affiliates
FROM: Mark Christ & Carla Joiner-Herrod, 2017 JAC Co-Chairs
RE: **2017 JAC REGISTRATION & HOUSING FEES**

As your 2017 Joint Annual Conference Co-Chairs, we are excited to announce that conference registration and housing will open in early-June.

To attend, you must be a member of one of the host associations. For your planning purposes, the 2017 Conference Registration and Housing Fees are:

<u>JAC Registration Fee</u>	\$465 per person (onsite \$490)
<u>Housing-deposit Fee</u>	\$200 per room requested (non-refundable deposit)
<u>IASB Pre-Conference Fee(s)</u>	\$280 Full-Day and \$140 Half-Day (includes meals)

To obtain a room within one of the JAC Housing Blocks, you must have a paid conference registration and a housing deposit, per room requested. Payment options include:

1. Will Send Check – mailed to IASB, Attn: JAC Registrar, 2921 Baker Drive, Springfield, IL 62703. *Housing will not be processed until payment is received.*
2. ACH Payment (Automated Clearing House) – a secure payment transfer system in which your institution grants IASB authorization to debit directly from a checking account for the purpose of payment. There is no processing fee for ACH payments.
3. Credit Cards – a 3% non-refundable processing fee will be charged for each credit card transaction. Visa, MasterCard, Discover, American Express are accepted.

NEW: 2017 JAC Registration and Housing will be **ONLINE** this year, so it is very important that your District Roster be updated and include anyone that will be attending the Joint Annual Conference. Board members or staff not listed on your roster, cannot register for the conference. Detailed instructions will be sent on this new process very soon. Instructions and a step-by-step video for District Roster Management are located at <http://iasb.com/services/ams.cfm>.

Stay-tuned for upcoming conference announcements and refer to the IASB website www.iasb.com for updates.