

## CALL FOR ENTRIES

# 2018 Invitational Exhibition of **EDUCATIONAL ENVIRONMENTS**

**IASB•IASA•IASBO Joint Annual Conference  
November 16-18, 2018•Hyatt Regency Chicago**

IASB Service Associates invites design firms engaged in any aspect of designing public school facilities to participate in an exhibition of educational environments at the 2018 Joint Annual Conference.

**Eligible projects** are limited to new or renovated facilities owned or operated by or for Illinois public school districts. The facilities may be for instructional, recreational, administrative, or other use. To qualify for the 2018 exhibition, construction *must be completed in time for occupancy with start of school in fall 2018*. In the event that the number of entries exceeds spaces available, preference will be given to projects first occupied between the fall 2016 and the fall 2018.

**Eligible entrants** include architects and other design professionals. Entries must be submitted by — or with the written permission of — the author/owner of the project design documents. Each entrant is limited to no more than two project entries per year.

Entries will be selected for exhibition in the following categories:

- **New Building**
- **Major Addition**
- **Minor Additions (Under 10,000 gsf)**
- **Major Renovation or Adaptive Reuse**
- **Special Project — Historic Preservation or Sensitive Rehab**
- **Special Project — Small Projects under \$4 Million or Single Spaces**



## Important Dates

July 16	Entry forms due in IASB Springfield office
September 3	Preliminary materials due
September 14	Jury meeting in Springfield, Illinois
<b>November 5</b>	<b>Final exhibits due in IASB Springfield office, by 3 p.m.</b>
November 16-18	Exhibits on display at Conference
November 18	Retrieve project display boards

## Entry Fees

The fee for each two-board exhibit selected for display is \$300. Fee must be submitted with initial entry form (July 16) for each project. Fees paid for projects that are not selected for display will be refunded in full.

Previously accepted projects withdrawn by the submitting firm prior to judging (September 14) will be refunded, less \$25 to cover IASB expenses. Fees for projects withdrawn after judging will not be refunded other than under exceptional circumstances at the discretion of IASB.

At the discretion of the jury, participating firms also will be invited to make their project materials part of the **IASB School Design Data File**. This online database is used to identify trends in school design and is available to the public and members of the education community to help them match ideas with their own local needs.

## Exhibition Jury

An exhibition jury will review submissions in September and select entries for the final exhibition to be held in November at the Joint Annual Conference. Because of space limitations and in order to keep the exhibit manageable, a limited number of entries can be accepted. The jury will be given responsibility for and complete freedom in selecting entries it believes best represent a statewide cross section of school building design of special interest to those attending the exhibition.

The exhibition jury will consist of three school board members or administrators appointed by IASB and three architects appointed by IASB Service Associates, all experienced in school facilities or design. The jury will select entries for the exhibition on a blind basis. (Identity of submission materials will be concealed.)

No entries will be accepted from the school districts or architectural firms of jury members.

Decisions made by the jury at that time are final. There will be no opportunity for reconsideration.

After the jury meeting, each entrant will be notified by email and mail whether or not the entry has been selected for the final exhibition. Entry fees will be refunded to any entrant whose entries are not selected for the final exhibition.

## Criteria

In selecting entries for the exhibition, the jury will give prime consideration to solutions to the stated educational program requirements. Each entrant will be required to write a short synopsis for the five criteria below, stating the challenge presented and how the entrant met this challenge. A fillable PDF will be provided to complete this requirement.

- **Program/Challenge** — Functional relationships, special challenges met, community partnerships, context (urban/suburban/rural)
- **How does the facility meeting 21st century educational environmental needs** — Project based learning, integrated curriculum, integration of technology with curriculum, learning styles/multiple intelligences
- **Design** — Context, color, pleasant learning environment, age appropriate, furnishings
- **Unique energy efficiency or Green features** — Green power, innovative design
- **Safety (N/A to renovation/rehab/special projects)** — Passive security design, traffic patterns

## Entry Requirements

Upon receipt by IASB of entry forms and fees, the entrant shall be emailed a Criteria Synopsis, Descriptive Data, and Concealed Identification form. The project submission shall be presented in PDF format and conform to a limit of 20 pages, 8 1/2" x 11", landscape orientation, and include section headings (listed below).

The project submission presented for jury consideration shall include the following items *IN THIS ORDER*:

1. **Site plans** — before/after
2. **Floor plans** — before/after
3. **Enlarged plans**
4. **Exterior photographs**
5. **Interior photographs**
6. **Descriptive diagrams**

Please *do not* identify project or designer in text or illustrations. Failure to conceal identity may result in disqualification.

Other required forms (three in total):

1. **Descriptive Data Form.** These forms will include cost of construction; student capacities and costs and area per student; gross area; and net assignable area.
2. **Criteria Synopsis Form.** Please refer to the Criteria section of the brochure.
3. **Concealed Identification Form.** Completion of concealed identification form, which identifies the architect or other submitting firm name, location of project, and name of owner (superintendent and school district), as anonymity of all entries will be scrupulously maintained.

The Descriptive Data, Criteria Synopsis, and Concealed Identification forms should not be included in the PDF presentation file and should be emailed as separate Word or PDF files. Large files can be shared via link to a file sharing site. Materials must be emailed to [bbeck@iasb.com](mailto:bbeck@iasb.com) by September 3. Preliminary materials must be received in the IASB Springfield office no later than September 3. **Limitation:** No project may be entered more than once. Please do not identify project or designer in text or illustrations. Failure to conceal identity may result in disqualification.

# Exhibition Requirements

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Entrants who are selected by the jury may participate in the exhibition as follows:

- A maximum of two buildings or projects.
- Display each project on two independent boards. (Note: No models will be shown.)

## CONTENT AND SPECS FOR DISPLAY BOARDS:

All entries shall be exhibited on 20" x 20" x 1/4" (or 1/2") foam boards (or other suitable rigid, warp proof, light weight material), with each school building or project presented on two independent boards. Boards must conform to the specifications indicated above.

The entrant is required to apply strips of Velcro tape to the back of each mount to sustain the weight of the mount.

The display organization and content for boards are up to the individual entrant. Suggested ideas are that good 8" x 10" photographs and floor plans presented either in 8½" x 11", 8" x 10", or larger format which are legible, will be acceptable. Rendered drawings of interiors or exteriors are not acceptable.

**NOTE:** Boards for each project will be displayed one above the other. Content should be organized for this vertical arrangement.

Descriptive data for each building shall be located on one of the boards for that project and shall include the following as appropriate or applicable:

- Name and location of school;
- Name of architect or other submitting firm;
- Name of owner (school district and superintendent);
- Name of engineering firm;
- Name of general contractor;
- Any other credits appropriate to the project;
- Date project was completed;
- Grades housed;
- Pupil capacity;
- Cost, exclusive of land, landscaping, furniture, and fees;
- Area and volume.

The following additional information shall be included for each project:

- Educational program — a simple, straightforward description of the essential elements in the educational program which the plan is designed to serve.
- Special or unusual problems, such as those associated with site, existing facility or program requirements.
- Technical data including type of construction, materials, mechanical systems, energy response, and a description of design responses to utilization.
- If desired, descriptive data may be presented in booklet form, mounted securely to the face of the display to insure against loss. Unattached booklets are not acceptable.

## SUPERVISION AND SERVICES:

IASB reserves the right to assign exhibit space and to withhold from exhibition entries deemed to be unsuitable. Adequate general illumination will be provided; no special individual lighting will be permitted.

An Exhibition Directory will be included in the official Conference Program listing the names of participants and their school projects.

Business solicitation in the Educational Environments Exhibition area will not be permitted.

## SHIPPING AND PACKING INSTRUCTIONS:

Exhibits should be shipped to the IASB Springfield office in a durable shipping case or box by November 5.

Entries must be shipped prepaid. Specific shipping instructions will be mailed to selected exhibitors later. Liability and insurance for the exhibition materials will be the responsibility of the exhibitors.

With the exhibit open Friday through Sunday, IASB will collect all project boards once the exhibit closes on Sunday. IASB will be responsible for taking them down and shipping them back to participating firms. NOTE: If a firm prefers to retrieve their own project boards, they will be able to remove them only between 10 and 10:15 a.m. on Sunday, November 18. Please **do NOT remove** boards before then.



**Awards of Distinction or Merit will be granted to projects the jury deems to represent outstanding educational environments. In addition, honorable mention recognition for other outstanding examples of projects submitted may be made at the discretion of the jury. Awards of Distinction will be announced at the First General Session of the conference on Friday, November 16.**

# Entry Form – 2018 Invitational Exhibition of Educational Environments

Firm Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Ext. \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Email \_\_\_\_\_

Who may we contact for more information on your project? \_\_\_\_\_

Total projects entered: \_\_\_\_\_ x \$300 each = \$\_\_\_\_\_ remittance

Please list on the form below the project or projects (maximum of two) being submitted to the jury.

Please make check payable to: Illinois Association of School Boards and mail by July 16, 2018 to:

Britni Beck  
Illinois Association of School Boards  
2921 Baker Drive  
Springfield, Illinois 62703-5929

## Project #1

Name of School/Project

\_\_\_\_\_

Location (city) \_\_\_\_\_

School District Name and No. \_\_\_\_\_

Category of Project:

- New Building
- Major Addition
- Minor Additions (Under 10,000 gsf)
- Major Renovation or Adaptive Reuse
- Special Project – Historic Preservation or Sensitive Rehab
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## Project #2

Name of School/Project

\_\_\_\_\_

Location (city) \_\_\_\_\_

School District Name and No. \_\_\_\_\_

Category of Project:

- New Building
- Major Addition
- Minor Additions (Under 10,000 gsf)
- Major Renovation or Adaptive Reuse
- Special Project – Historic Preservation or Sensitive Rehab
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